



VIRGINIA SOCIETY OF LANDSCAPE DESIGNERS APPLICATION FOR MEMBERSHIP

All personal information in this application will be held in strict confidence.

Name: _____
Home Phone: _____
Home Address: _____

Home Email Address: _____
Cell Phone: _____

Date: _____
Work Phone: _____
Work Address: _____

Work Email Address: _____
Cell Phone: _____

Present Employment: If self-employed, so state above and outline duties as requested below. Please list all duties required by your present employer and indicate your primary responsibilities.

_____ Landscape Designing	_____ Grading, Seeding or Sodding
_____ Selling & Contacting Customers	_____ Garden Shop Sales
_____ Supervision of Landscape Jobs	_____ General Manager of Firm
_____ Production of Nursery Products	_____ Consulting
_____ Propagation	_____ Other (specify)

RECORD OF PREVIOUS EMPLOYMENT AND SKILLS

Please attach a separate resume identifying past employment and any additional training, skills and interests you may have involving leadership, community service, technical certifications or other information.

ACADEMIC RECORD

High School: # years _____ Graduate: Yes No College: # years _____ Graduate: Yes No
Name of College: _____ City/State: _____
Year Graduated: _____ Major: _____ Degree: _____
Landscape Design Education (describe): _____
Note: If more space is needed, attach a separate sheet.

REQUIREMENTS FOR APPLICATION (Apply for one of the 3 categories of membership)

CHECK APPLICATION TYPE: **Certified Member** **Associate Member** **Student Member**

To become a **Certified Member**: This category of membership is available to those who practice in the landscape design field. Certified Members must demonstrate a high level of skill in design appropriateness, plant suitability, and graphic communication. **The Certification Committee meets quarterly to review applications and presents membership recommendations to the Board of Directors based on 5 evaluation criteria: 1) Design Appropriateness and Competence 2) Plant Suitability and Design 3) Graphic Communication and Competence 4) Education 5) Work Experience.

Submit the following material, all of which must be prepared solely by the applicant.

Please note that application materials will not be returned.

- o A completed application form and a \$25.00 non-refundable application fee
- o 2 professional endorsements and 3 letters of reference from clients (see below)
- o A landscape master plan, which has not been reduced in size
(Please note that student work may not be submitted for certification.)
- o A type-written "Design Intent" which describes how the design satisfies the client's needs and the designer's goals
- o A plant specification list
- o Before and after photos (if available) – this is optional but not required

May VSLD use your application design materials for publicity purposes? YES _____ NO _____

Mail this application form and your landscape design submittal package to: VSLD Certification Committee Chairman, Carrington Brown, 1205 Yellow Gate Lane, Manakin Sabot, VA 23103.

Questions should be addressed to Carrington Brown at (804) 784-6146 or carrington12@comcast.net.

Please Note: Upon acceptance as a Certified Member, annual membership dues of \$75.00 are payable. Thereafter, certification must be renewed annually by completing a minimum of 10 Continuing Education Units (CEUs) during the year.

REFERENCES

To become a CERTIFIED designer you must include the following: *2 endorsements by landscape professionals, one of whom must be a certified VSLD member, and 3 letters of reference from previous clients.*

Professional Endorsements (2): *I am acquainted with the applicant and honestly believe that the individual will be an asset to the VSLD and that the individual is well qualified and entitled to practice as a certified Landscape Designer.*

1. Name _____ Date _____
Name of Business _____ Address _____
Phone # _____
Signature _____

2. Name _____ Date _____
Name of Business _____ Address _____
Phone # _____
Signature _____

Client References (3): List contact information below, and attach letters or reference to the application

1. Name _____
Phone # _____

2. Name _____
Phone # _____

3. Name _____
Phone # _____

To become an **Associate Member**: This category of membership is available to those who wish to support the VSLD and who are engaged in related professions, but who are **not involved in landscape design**. Please submit this Associate application form and a check for the annual membership dues of \$50.00 to: VSLD Treasurer, Nanette Parsons, 14017 Copper Hill Road, Midlothian VA 23112

To become a **Student Member**: This category of membership is available to landscape design program students. Students may remain in this category up to 2 years after graduation in order to gain experience toward certified membership application. This is a non-voting membership category. Please submit this application form, **the professional endorsement of at least one professor/instructor under whom you are studying**, and a check for the annual membership dues of \$25.00 to: VSLD Treasurer, Nanette Parsons, 14017 Copper Hill Road, Midlothian VA 23112

Applicant's Statement: I hereby apply for membership in the Virginia Society of Landscape Designers and in so doing agree to observe all rules and regulations of the Society. I further agree to conduct an ethical business based at all times on honesty, fair dealing, and the highest standards and quality of workmanship.

Signed: _____ Date: _____

Do Not Write Below This Line: VSLD use only:

Application fee paid _____ Date _____ Check number _____